

Executive Summary – Board of Directors Meeting – January 26-28, 2012

The Board of Directors met in Dallas, TX for an add-on Board meeting because there were 8 accreditation deliberations and important follow-up for the accreditation standards 9th edition.

Dr. Richard Orr, Vice-Chair, presided and introduced our new Board representative from NASEMSO, Dr. Drema Mace, the EMS Director from West Virginia. Dr. Orr also introduced Roger Tangerose, RN, who will represent ASTNA. Ms Jan Shaner has been the ASTNA representative since 1998 and will be leaving the Board. She was thanked and honored for her 14 years of service and dedication to the CAMTS Board, also serving as Secretary on the Executive Board.

Guests at the Board meeting included Mr. Sam Giordano, Executive Director of AARC and the COO, Mr. Tom Kallstrom. Mr. Giordano was honored for being the only Executive Director in CAMTS history to attend a CAMTS Board meeting twice. The Board also welcomed Mr. Roger Coleman, an aviation consultant, who will accompany our site surveyor, Laura Lee Demmons on the consult visit to Santiago, Chile and Lima Peru in March 2012 through an agreement with ARGUS and International SOS.

Treasurer's Report was provided by Mr. Smith. The balance sheet was distributed for the July through December 2011 time frame. Investment opportunities were discussed and it was decided to open a savings account rather than purchase CDs because of the higher interest rate and there are no penalties for withdrawal from a savings account.

Election of Officer: Mr. Steve Sittig was unanimously elected to fill the position of Secretary vacated by Ms. Shaner.

Executive Director's Report

Ms Frazer provided a report and discussion followed on each topic below:

One of the programs was removed from our list of accredited because they did not submit a PIF and did not return phone calls or emails.

Aviation fatigue research proposal from Dr. Steven Hursh, President of the Institutes for Behavior Resources, Inc. at the Johns Hopkins School of Medicine was again discussed with some ideas discussed for funding or combining with other studies on the horizon. Ms Frazer will forward the study to Ashley Smith (who has an appointment with the FAA and NTSB regarding fatigue) and Howard Ragsdale who expressed that AMOA had some interest in assisting with funding.

Letters and follow-up with the DOD on criteria for designating accreditation agencies - The Board discussed visiting key agencies in Washington DC this Spring. No definitive plans were made but the Board

decided that Ms Frazer and members of the Exec Board would be the most appropriate to make visits and touch base with the FAA, NTSB, CMS, VA, etc as we have in the past

Mr. Smith provided an update on the comparative study between standards published by CAMTS and those published by NAAMTA. He is about 50% through that study and should have a report back by March.

Ms Frazer reported that our Corporate attorney is registering our standards (has been 20 years since the last registration), our standards compliance tool and our logo for copyright. It has taken up to 18 months in the past to get a return from the copyright office but the copyright registration date is the date of submission.

MASGIT – Mr. Gryniuk provided an update of the final draft of the Model State Guidelines to be used to standardize EMS among States. We did forward an Intellectual Property agreement to this group so that there was an understanding that the use of CAMTS standards was of limited use to this document.

Ms Frazer announced that the reference book “Safety and Quality in Medical Transport Systems: Creating a Culture” is being submitted to ASHGATE next week in its entirety with 24 chapters. The tentative publication should be available by Summer of 2012. Ms Frazer recognized Dr. Overton for his dedication and hard work as managing editor of this book.

Consults and upcoming site visits were discussed along with dates and site for future meetings. The March 2102 meeting will be in Nashville prior to the CCTMC meeting. The Board voted to return to Vancouver for the July 2012 meeting.

An annual Report for 2011 was distributed and will be sent to each member organization and shared with site surveyors.

Committee Reports

Dr. Orr provided a report on the Executive Committee meeting held on January 25, 2012. The Executive Board discussed two issues and determined that a monitoring visit was indicated and will be conducted prior to the March meeting.

Ms Frazer reported on the following committees:

Accreditation Standards Committee

There were lengthy discussion about the standards comments we received from the Accreditation Standards committee meeting and the long Range Standards Subcommittee meetings in October.

The discussion also continued on the Levels of Care. Dr. Ralph Rogers joined the discussion by conference phone. It was decided that since Levels of Care would be a huge change in how we review and award accreditation and a departure from the critical care, ALS, BLS categories, CAMTS should take more time to allow for participation and understanding from our constituents. Therefore, we will post the first draft of Levels of Care on our website and FACEBOOK and post an Addendum to the 8th Edition Standards with the changes discussed minus Levels of Care. Levels of Care will be a separate discussion with the intent that they will become part of an entire new edition – 9th Edition of the Accreditation Standards in about 18 months. Both documents will be re-visited by the Board in March and a 2nd draft will be posted until there is agreement and passing of this addendum by October of 2012.

Postings and wide distribution of the Levels of Care will continue throughout 2012 and 2013 until we are comfortable with the end product and our constituents have played a major role in the definitions and descriptions.

QM/Site Surveyor Committee

Ms Rogers provided a report from the previous meeting and feedback from the site surveyor evaluations for this meeting.

Ms Rogers also discussed that we have quite a few inactive site surveyors at this point in time and that we would need to conduct a site surveyor training for additional site surveyors soon. It was decided to conduct the next class in January 2013. Ms Frazer has a collection of CVs for people who are interested. We will start the application process in Spring, looking especially for fixed wing and aviation surveyors. The interview process will be conducted during AMTC in Fall of 2012 and the selection committee will select 16 applicants to attend the January 2013 class.

Education Division

Ms Frazer reported that we will conduct an Intro to Just Culture and Advanced Just Culture classes on April 1 after the Board meetings. Dr. Holleran is trying to obtain continuing education credits for these classes through our ASTNA affiliation.

Ms Holtschneider provided more insight on simulations and reported on how difficult it is to determine the capabilities of HPS manufacturer since they continue to change and improve.

The tool developed by Ms Holtschneider and Dr. Holleran is being widely distributed to our constituents as to what they should submit in terms of simulation scenarios

Process Committee

A new policy on Social Media was introduced and approved by the Board.

Several Board members asked for changes in the way data is reported in the PIF and we will continue to work on those changes.

A small subcommittee – made up of Karen Johnson, Linda Meiner and Sheila Calvert (Site Surveyors) worked to improve the Standards Compliance Tool. As soon as the revised tool is completed, we will start to use this tool as PIFs are sent out for programs applying for accreditation.

P.R. Committee

Ms Frazer and Ms Dixon in the CAMTS office have been working to improve the website. The new website has more clear features and additional resources. Board members had some suggestions that will be included with the intent to roll over to this new website in the first quarter of 2012. There will be no more monthly fees to our current webmaster and all can be controlled from the CAMTS office.

In addition, our FACEBOOK page was illustrated to the board. This is very new so we have very few “likes” thus far. The Board was encouraged to “like” individually. We have announced our Just Culture classes here and will post things like congratulating new and reaccredited services after each meeting on the Wall. We have also linked and been liked by many of our member organizations. The CAMTS office will monitor twice a day.

Executive Session - there were 8 accreditation decisions: 5 full accreditations, 1 Probation and 1 Preliminary Denial. There was also an appeal presented to the full Board. Congratulations to the following services:

Reaccreditations:

AirCARE 1 International (FW)
Kalitta MedFlight (FW)

Albuquerque, NM
Ypsilanti, MI

Mercy Flight (RW/FW)
Nightingale Air Ambulance (RW)
PHI Air Medical NE (RW)

Great Falls, MT
Norfolk, VA
Sterling, VA

New Accreditation:

Atlanticare Regional Medical Center EMS
(CCG, GALS/BLS)

Egg Harbor Twsp, NJ

The Meeting was adjourned on January 28, 2012. The next Board meeting will be in Nashville on March 29-31, 2012