

Executive Summary – Board of Directors Meeting - October 13-15, 2011

The Board of Directors met in St Louis, MO prior to the AMTC. Dr. Ralph Rogers introduced Dr. Lawrence Steinkraus as the new representative for the AsMA member organization replacing Dr. Nick Lezama. Dr. Steinkraus is the Director of the Aerospace Medicine Fellowship at the Mayo Clinic.

Announcements: Ms Tammy Chatman, from Flight For Life in Milwaukee, will be our guest speaker on Saturday. She will be speaking on social networking. We will also honor Dr. John Overton who is leaving our Board of Directors. Dr. Overton will continue as the Managing Editor of the reference book “Safety and Quality in Medical Transport Systems: Creating an Effective Culture” and he will also continue to teach Just Culture. However, he will no longer serve on the Board. Dr. Overton has been hired as a medical advisor to the NTSB.

Treasurer’s Report was provided by Mr. Smith. The balance sheet was distributed for the July, August and September, 2011. Mr. Smith also introduced a budget for 2012 beginning in January as the fiscal year will now correlate with the calendar year. The 2012 budget passed unanimously. Investment opportunities were discussed and it was decided to purchase short term CDs.

Executive Director’s Report

Ms Frazer provided a report and discussion followed on each topic below:

Aviation fatigue research proposal from Dr. Steven Hursh, President of the Institutes for Behavior Resources, Inc. at the Johns Hopkins School of Medicine

Letters and follow-up with the DOD on criteria for designating accreditation agencies

ARGUS consult update – LauraLee Demmons, one of our senior site surveyors who speaks Spanish, will conduct the first consultation with ARGUS in Santiago, Chile and Lima, Peru.

The October newsletter was distributed and the Satisfaction Survey results (survey was emailed to over 200 medical transport services) were reviewed with the Board and will also be discussed at the Town Hall Meeting. At this meeting on Wednesday afternoon, we will provide AMTC attendees with the opportunity to discuss CAMTS issues with staff and Board members. We will also introduce the Levels of Accreditation draft developed initially at the July Board meeting.

MASGIT – Mr. Grynck provided an update of the final draft of the Model State Guidelines to be used to standardize EMS among States.

HR1117 and S-1407 drafts were discussed. Ms Frazer will share the latest drafts in dropbox along with the MASGIT final draft.

Consults and upcoming site visits were discussed along with dates and site for future meetings. It was decided to have a January 2012 Board meeting in Dallas and to combine our Spring meeting with the CCTMC in Nashville. There will be six accreditation deliberations for the January meeting and a committee will meet to review and revise the Standards Compliance Tool.

Committee Reports

Dr. Rogers provided a report on the Executive Committee meeting held on October 12, 2011. The Executive Board reviewed 25 progress reports with no changes accreditation status.

Ms Frazer reported on the following committees:

Accreditation Standards Committee

Will meet on October 17 during AMTC and Chaired by LauraLee Demmons. The Subcommittee on Long-range Fixed Wing and Medical Escort Transports will meet on the 19th. Mr. Jeff Tolbert, CEO of AirMed International, will Chair this Subcommittee

QM/Site Surveyor Committee

Ms Rogers provided a report from the previous meeting and feedback from the site surveyor evaluations for this meeting.

The site surveyor's luncheon will be held on Monday, October 17 prior to the Accreditation Standards meeting. This year we will honor Jan Eichel, recipient of the Peggy Calhoun Memorial Award for outstanding performance as a site surveyor.

Education Division

The Education Division met in Raleigh, NC in September. Reports provided by Dr. Holleran, Mary Holtschneider and Dudley Smith. A new Education Tool was developed with a step by step process to submit HPS education plans. The Education Committee also worked to standardize the Just Culture education presentations.

Ms Frazer reported on the Just Culture outreach that had been conducted over the past few months.

Ms Frazer gave an update on the reference book entitled “Safety and Quality in Medical Transport Systems: Creating an Effective Culture”. The deadline for chapters to be edited and sent to the publisher – ASHGATE- is November 15 with publication late Spring of 2012.

P.R. Committee

We exhibited at the NASEMSE in Reno in September and the NASEMSO in October in Madison, WI.

Executive Session - there were 19 accreditation decisions: 13 full accreditations, 2 Probation, 3 Preliminary Denials and 1 Provisional Action. There were also 2 progress reports presented to the full Board. Congratulations to the following services:

Reaccreditations:

AirLife – Urbana, IL	RW
Airlift Northwest – Seattle, WA	RW/FW
Air One – Tyler, TX	RW
Cleveland Metro Life Flight – Cleveland , OH	RW/G
Enloe Flight Care – Chico, CA	RW
Flight For Life – Milwaukee, WI	RW/FW
HELP Flight – Billings, MT	RW/FW
Lifeguard Air Ambulance – Hillsboro, OR	FW
Life Flight of Maine – Bangor and Lewiston	RW/G
Life Flight – Missoula, MT	RW/FW
LifeNet of South Carolina – Columbia, SC	RW
St Mary’s Life Flight – Evansville, IN	RW
Staff for Life – Columbia, MO	RW
Travelaire Service– Pueblo, CO	FW
Valley Air Care – Harlingen, TX	RW/FW/G

The Meeting was adjourned on October 15, 2011. The next Board meeting will be in Dallas January 26-27, 2011.